



*For office use only:* Today's Date: \_\_\_\_\_  
Site Location ID: \_\_\_\_\_  
Film Hamilton Rep: \_\_\_\_\_  
Partnership Agreement: \_\_\_\_ Yes \_\_\_\_ No  
Payment Received: \_\_\_\_ Yes \_\_\_\_ No Date \_\_\_\_\_  
Other info: \_\_\_\_\_

## LOCATION FACT SHEET

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### CONTACT INFORMATION

Property Owner: \_\_\_\_\_  
Contact Name(s): \_\_\_\_\_  
Property Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-mail: \_\_\_\_\_

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### PROPERTY CHARACTERISTICS

General description: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

#### Check all that apply:

- Restrooms       Eating Area       Make-up       Wardrobe  
 Actor's Area       Secure storage       Off-street parking, describe: \_\_\_\_\_  
\_\_\_\_\_  
 Other \_\_\_\_\_

Special Features: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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### AVAILABILITY

- Day       Night       Weekdays       Weekends

Limitations: \_\_\_\_\_  
\_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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Other Notes of Interest: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_